

MINUTES OF EDDY COUNTY COMMISSIONERS
EDDY COUNTY COURTHOUSE
February 4, 2025, 8:30 A.M.

The meeting was called to order at 8:30 a.m. by Glenda Collier, Chairperson. Also present were Commissioners Dave Gehrtz, James Allmaras, and State's Attorney Ashley Lies.

Chairperson Collier began the meeting by leading the recitation of the Pledge of Allegiance.

Dave Gehrtz made a motion to approve the agenda as presented. James Allmaras seconded the motion, all were in favor. Motion carried.

Dave Gehrtz made a motion to approve the January 7, 2025 Regular Meeting Minutes, as presented. James Allmaras seconded the motion, all were in favor. Motion carried.

After review of the financials and expenditure and revenue budgets for the month of January 2025, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by James Allmaras. All were in favor, motion carried.

Dave Gehrtz made a motion to approve the following bills, it was seconded by James Allmaras. Roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried.

Central Business Systems Inc	1,045.12
CenDak Cooperative	5,249.89
Randy Guler	51.20
Bryant Huso	84.80
Lake Region E-911 Authority	110,428.00
ND Association of Counties	6.00
NDACO Resources Group	900.00
ND State Radio Communications	120.00
ND Telephone Co	1,081.97
North Dakota Tax Commissioner	550.27
Northern Plains Electric Coop	357.23
Otter Tail Power Co	106.10
Linderman Construction, Inc.	2,100.00
Perleberg Convenience Store	74.42
Albert Pfeiffer	42.80
Pitney Bowes Bank Inc Purchase	500.00
Pro Forms	173.11
Scott Reis	600.00
Rockin Fitness	600.00
Greg Rue	58.20
Monty Schaefer	54.00
Donna Young	52.57
Payroll	72,233.79
David Allmaras	65.20
AT&T Mobility	583.01

Robert Hanson	54.00
Shauna Laber	47.00
ND Weed Control Association	485.00
Randys Body Shop	2,019.70
Stuart Richter	40.00
Levi Rue	60.30
Electronic Federal Tax Pay Sys	23,401.70
Aflac	145.21
ND Public Employees Retirement	1,989.00
ND Public Employees Retirement	16,421.77
Colonial Life	461.25
Ameritas Life Insurance Corp	244.51
Aflac Inc	338.84
Bank Forward	27.40
Elan Financial Services	2,478.55
Central Plains Water District	59.00
Cenex Fleetcard	476.18
Cole Papers Inc	76.74
City Of Sheyenne	9,692.97
City Of New Rockford	174,521.06
New Rockford City Park Dist.	16,537.87
Dakota Dust-Tex Inc	167.00
Do It Best	323.34
Eddy County Council on Aging	4,654.71
Eddy County Treasurer	3,500.00
Electro Watchman, Inc.	437.50
Tolna Fire Protect District	575.62
Warwick Fire Protect Dist.	833.72
New Rockford Fire Prot. Dist.	4,024.25
Garrison Div. Cons District	2,599.14
Haley Auto Repair LLC	1,472.71
Historical Society	581.84
Leaf	256.04
Montana Dakota Utilities Co	3,159.36
ND League of Cities	60.00
ND Recorders Association	500.00
NDSU Extension Service	7,818.68
Napa Auto Parts	209.06
New Rockford Utility Services	325.09
NoDak Electric Cooperative	61.66
North Dakota One Call	1.50
Otter Tail Power Co	1,521.21
Post Board	100.00
Quill Corporation	232.15
RDO Equipment Co	1,099.62
Rockford Plumbing and Heating	148.61
Dakota Prairie Pub School	9,492.07

New Rockford Sheyenne School	165,314.72
Midkota School	12,061.56
Warwick School	21,614.93
South Dakota Ag Lab	187.00
Soil Conservation	7,463.49
State Treasurer	2,397.37
Stutsman County Auditor	4,000.00
Transcript Publishing	636.38
Allen Troy	68.00
Paradise Township	1,577.50
Cherry Lake Township	2,303.35
Columbia Township	3,584.20
Pleasant Prairie Township	4,055.66
Superior Township	4,356.16
Rosefield Township	4,766.06
Colvin Township	2,331.79
Lake Washington Township	2,006.19
Tiffany Township	3,578.57
Sheldon Township	2,239.10
New Rockford Township	3,911.95
Munster Township	4,375.70
Freeborn Township	2,702.88
Eddy Township	2,795.80
Hillsdale Township	3,769.22
Bush Township	3,406.06
Gates Township	3,816.99
Grandfield Township	2,415.67
Water Resource	4,451.99

At 8:45 A.M. Lisa Thompson, Emergency Manager discussed the presented the updated Fire Index Rated Fire Emergency & Burn Restrictions Declaration. The State is requesting revamping of burn controls, modifying some of the previous language. Thompson also reported that the Floodplain is in place, however HUD has more stringent requirements than listed in the current Floodplain Management Agreement. Thompson will bring these requirements to the Zoning Sub Committee to discuss and determine if there needs to be further action. Thompson also noted that the State of ND may have made changes in state regulation in regards to wind towers. Thompson will also bring the issue to the Zoning Sub Committee for further research and discovery.

James Allmaras made a motion to approve the presented Fire Index Rated Fire Emergency & Burn Restrictions Declaration. Dave Gehrtz seconded the motion. All were in favor, motion carried.

At 9:10 A.M. Roger Langley was present to discuss updates on the drainage issue on his property on County Road 4. State's Attorney Lies was able to confirm that if Eddy County requested a stream crossing study, the study could be completed at no expense to the County, but the interpretation of the study would have to be done by a qualified engineer and that cost has been quoted to be between

\$5,000 and \$15,000. Lies also reiterated that the road itself is not being affected by the water and if Eddy County were to request this study, it was set a precedent to do for anyone making a similar request. Lies also noted that if a study was completed by the landowners, and there was a drainage issue, the County would likely create a Special Assessment Tax District between all landowners in the affected area to cover the cost to rectify the drainage as per the study and engineers' assessment.

Dave Gehrtz made a motion to decline the request for Eddy County to request a stream crossing study on County Road 4. James Allmaras seconded the motion. In a roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz all voted aye. The motion carried.

Old Business:

The Lease Agreement between Eddy County and the City of Sheyenne was reviewed. Dave Gehrtz made a motion to approve the lease agreement as presented. James Allmaras seconded the motion. All were in favor, motion carried.

Kathy Anderson, Treasurer updated the Commission on the Community Credit CD. Anderson renewed the CD in the amount of \$336,075.29 for 91 days at the Credit Union at 3.96% interest rate. The rates discussed at the previous meeting were not available for public funds. Anderson discussed the possibility of placing funds in CDAR's in the future if rates and commission approval is favorable.

Glenda Collier read and affirmed her Oath of Office for the duties of the office of Central Plains Human Service Zone Member for a three-year term.

Tiffany Harr, Clerk of Court gave update on the Court Facilities Improvement Grant Award. A new desk/workstation has been ordered for the Clerk of Court in the courtroom, as the grant was awarded for this item. The cost to Eddy County is \$790.75 which is 25% of the cost. The new desk is expected to arrive in 8-10 weeks. Harr gave updates for her departments: Clerk of Court, possible jury trials underway, and Harr is planning to attend the Clerk of Court Conference in May. Recorder, in 2023 the Recorder's office recorded 533 documents and in 2024 733 documents were recorded. In 2023 there were 319 criminal cases and 469 criminal cases in 2024. The Recorder's conference is in June, Harr also attending. The PIO annual conference is in July of this year.

New Business:

The carpet on the stairs at the entrance of the Courthouse was discussed. The carpet was damaged when the old elevator was taken out of courthouse. The firm that created the damage when making the removal has paid Eddy County for the replacement of the damaged carpet. It was agreed that as soon as weather allows, the carpet should be replaced.

The Eddy County Commissioners reviewed the Narrative from NDSU County Extension for Quarter 4.

Two journal entries were presented and discussed. Moving \$91.92 from VSO MISC 2330-4101-315 to VSO Telephone Expense 2330-4101-314 for telephone expense. Moving \$4252.14 from Recorder Office Expense 1000-4104-311 to Computers/Support 1000-4150-105 for ND VetraSpec Recorder Software.

Dave Gehrtz made a motion to approve the Journal Entries as presented. James Allmaras seconded the motion. All were in favor, motion carried.

With no further business, Dave Gehrtz made a motion to adjourn the meeting at 9:17 A.M.

The next regular meeting will be March 4, 2025 at 8:30 A.M.

ATTEST:



Becki Schumacher, Auditor



Glenda Collier, Chairperson