

MINUTES OF EDDY COUNTY COMMISSIONERS
EDDY COUNTY COURTHOUSE
January 7, 2025, 8:30 A.M.

The meeting was called to order at 8:30 a.m. by Glenda Collier, Chairperson. Also present were Commissioners Dave Gehrtz, James Allmaras, and State's Attorney Ashley Lies.

Eddy County Commissioner and Chairperson Glenda Collier read and signed her Oath of Office for new term as Commissioner. Following the Oath of Office affirmation, Collier led the Pledge of Allegiance.

Dave Gehrtz made a motion to approve the agenda as presented. James Allmaras seconded the motion, all were in favor. Motion carried.

Dave Gehrtz made a motion to approve the December 3, 2024 Regular Meeting Minutes, as presented. James Allmaras seconded the motion, all were in favor. Motion carried.

After review of the financials and expenditure and revenue budgets for the month of December 2024, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by James Allmaras. All were in favor, motion carried.

Dave Gehrtz made a motion to approve the following bills, it was seconded by James Allmaras. Roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried.

Alan S Furnace Service Inc	6,439.15
Kathy Anderson	32.48
Cash And Carry Lumber	463.30
Central City H2o	80.50
CenDak Cooperative	11,396.63
Ck Construction, LLC	46,647.84
CNA Surety	50.00
Cole Papers Inc	503.20
City Of Sheyenne	110.10
Dauenhauer Diesel Repair	299.13
Zach Fleming	823.20
Michelle Gilley	845.21
Information Technology Dept	1,115.30
Insure Forward	277.00
Bruce Kjelgaard	477.70
Lake Region Law Enforcement	3,780.00
Leaf	256.04
Lexipol	559.17
Linde Gas Equipment Inc.	92.95
Cory Longnecker	40.00
Melinda Martin	621.50
Meehan Machine	2,109.69
NDAA	105.00

Ndaea4 Hyw	100.00
Nd Dept Of Trust Lands	250.00
Nd Telephone Co	982.51
New Rockford Chamber Of Comm.	4,850.00
Napa Auto Parts	222.66
New Rockford Utility Services	325.47
Northern Plains Electric Coop	326.00
Office Of Attorney Gen - 1250	60.00
Otter Tail Power Co	112.12
Linderman Construction, Inc.	2,100.00
Pfau Bros Auto Body	135.00
Pharmchem Inc	31.95
Quill Corporation	270.96
Rockin Fitness	500.00
Mike Schaefer	40.00
Jerry Schuster	40.00
Bill Smith	40.00
State Board of Law Examiners	373.30
Lisa Thompson	60.30
Transcript Publishing	1,525.30
Todd Weber	2,070.00
Nd Public Employees Retirement	26,880.20
Debra Belquist	20.00
Butler Machinery Company	91,016.99
Preston Meier	20.00
Nd State University	45.00
Rockford Plumbing and Heating	5,522.87
Payroll	70,715.46
Electronic Federal Tax Pay Sys	23,123.01
Aflac	145.21
Nd Public Employees Retirement	1,989.00
Nd Public Employees Retirement	15,846.08
Colonial Life	461.25
Ameritas Life Insurance Corp	244.51
Nd Public Employees Retirement	1,209.56
Gates Township	500.00
Aflac Inc	338.84
Jesse Anderson	131.36
At T Mobility	582.87
Bank Forward	27.60
Butler Machinery Company	1,593.47
Elan Financial Services	238.75
Cash And Carry Lumber	868.35
Central City H2o	169.00
Central Plains Water District	59.98
Cenex Fleetcard	429.54
Cole Papers Inc	266.17
Correlogic Tax Service	125.59
City Of Sheyenne	11,116.54
City Of New Rockford	225,721.31

New Rockford City Park Dist	21,648.66
Dakota Dust-Tex Inc	162.25
Do It Best	317.46
Eddy County Council On Aging	11,932.51
Eddy County Treasurer	4,638.00
Election Systems & Software	735.50
Tolna Fire Protect District	1,665.14
Warwick Fire Protect Dist.	605.59
New Rockford Fire Prot. Dist.	13,086.59
Garrison Div. Cons District	6,738.95
Golden West Industrial Supply	234.39
Governsoft	16,424.00
Historical Society	3,991.56
Husky Marketing Supply Co	13,149.44
Information Technology Dept	1,105.15
Interstate Engineering Inc	5,254.00
Kim Johnson	150.00
Lake Region District Health Un	19,715.25
Lake Region Law Enforcement	71,728.00
Leaf	256.04
Linde Gas Equipment Inc.	423.42
Meehan Machine	287.84
Montana Dakota Utilities Co	2,136.81
Nd Association of Counties	5,215.00
Nd County Commissioners Assoc	1,085.00
NDACO Resources Group	19,080.00
Nd County Auditors Association	400.00
Nd Public Employees Retirement	26,908.04
NDPIO	100.00
New Rockford Utility Services	327.12
NoDak Electric Cooperative	61.44
North Central Planning Council	8,484.00
North Dakota One Call	3.00
Office Of Attorney Gen - 1250	290.00
Otter Tail Power Co	1,335.89
Quill Corporation	57.22
RDO Equipment Co	5,948.26
Rockford Plumbing and Heating	90.00
Rough Rider Industries	312.78
Dakota Prairie Pub School	22,566.44
New Rockford Sheyenne School	429,335.77
Midkota School	71,837.81
Warwick School	19,520.05
Carrington School	728.69

The Sidwell Company	3,680.00
Soil Conservation	18,502.87
State Treasurer	5,950.78
Tao Interactive Inc	599.95
Taverna Electric	12,660.36
Transcript Publishing	455.70
Allen Troy	30.00
Paradise Township	5,073.44
Cherry Lake Township	4,003.03
Columbia Township	4,822.54
Pleasant Prairie Township	4,849.20
Superior Township	21,384.91
Rosefield Township	6,616.48
Colvin Township	4,112.70
Lake Washington Township	4,262.14
Tiffany Township	5,296.98
Sheldon Township	2,554.28
New Rockford Township	7,405.70
Munster Township	3,333.24
Freeborn Township	3,101.74
Eddy Township	945.18
Hillsdale Township	2,384.70
Bush Township	2,859.58
Gates Township	4,742.15
Grandfield Township	8,472.58
Tyler Technologies	4,701.14
Water Resource	11,770.69

At 9:10 A.M. Roger Langley addressed the Commission on the drainage issue on County Road #4. Langley expressed concerns with the position of the culvert. Langley reiterated that he would pay for a 48" culvert if the County would put it in, and if Eddy County wasn't going to move forward with a stream crossing study. SA Lies reminded Langley that Eddy County cannot replace the culvert without a Stream Crossing Study. Langley was confident that Eddy County could request a Stream Crossing Study at no cost to Eddy County. Mike May with Interstate Engineering had given an estimate cost of a study typically being between \$5,000 - \$15,000. SA Lies will contract the State Engineer to find out what the cost would be to Eddy County to clear the confusion.

Old Business:

Dave Gehrtz spoke with Robert Hanson, Mayor of the City of Sheyenne, to see if the City of Sheyenne would be willing to pay for the utilities on the old Sheyenne Shop, if they were able to utilize the additional space. It was discussed that a lease would need to be put together by SA Lies, renting the space for \$1.00 per year, plus the cost of utilities and renter's insurance for a 5-year term. The lease will also include the provision that Eddy County is still able to store equipment in shop. SA Lies will compile a lease for Dave Gehrtz to bring to the next City of Sheyenne Regular Meeting.

New Business:

Glenda made a motion to reappoint Mike Tweed to the Water Board for a 3-year term. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

An employee-based wellness program offered through the North Dakota Public Employees Retirement System was discussed. Eddy County can join program at no cost, and can receive 1% on insurance premiums by participating.

James Allmaras made a motion to sign the commitment agreement, committing Eddy County to support, promote and implement a worksite wellness program, with Becki Schumacher as the Wellness Coordinator. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

A CD held that Community Credit Bank in New Rockford, was discussed and options were reviewed. Dave Gehrtz made a motion to move the CD funds in the amount of \$323,992.16 to Bank Forward on January 13, 2025 for 13 months contingent on the rate remaining at or near 4%. James Allmaras seconded the motion. All were in favor. Motion carried.

Dave Gehrtz made a motion to reappoint Glenda Collier to the Central Plains Human Service Zone for a three-year term. James Allmaras seconded the motion. All were in favor. Motion carried.

A Pledgee's Certification of Deposits made with Pledgor was reviewed from Treasurer, Kathy Anderson. Dave Gehrtz made a motion to approve the Pledge of Securities as presented. James Allmaras seconded the motion, all were in favor. Motion carried.

The Eddy County Courthouse surpassed a milestone of 125 years in 2024. A celebration of sorts was discussed. Through discussion, it was agreed to plan for a 4th of July float in the parade and tours available the day before.

The end of year budgets adjustments were reviewed line by line for 2024. James Allmaras made a motion to approve the adjustments as presented. Dave Gehrtz seconded the motion. All were in favor, motion carried.

Courthouse closure on January 9, 2025 for the funeral of James Carter, the 39th President was discussed. SA Lies reviewed Eddy County's Handbook and advised Commission that the handbook does not require the Courthouse to close, referencing the Executive Order given by President Biden. James Allmaras made a motion to keep the Courthouse open on January 9, 2025. Dave Gehrtz seconded the motion, all were in favor. Motion carried.

The end of year Eddy County Transfer from General to County Agent was discussed and reviewed. Dave Gehrtz made a motion to approve the transfer of \$6,748.93 from the General Fund to County Agent. James Allmaras seconded the motion. All were in favor, motion carried.


Auditor Becki Schumacher reviewed the journal entries for close of 2024. Moving \$721.79 from SA Office Expense 1000-4105-311 to Office Supplies 1000-4105-311 where funds were budgeted. There was no budget line for Office Expense. Moved \$4,355.67 from Sheriff 1000-4211-212 to SA Assistant 1000-4105-

212 as Tia Davis worked part time for SA Office in last 4 months of year. Moved \$1,409.00 from Sheriff Salary 1000-4211-212 to Back the Blue 1000-4118-102 for Tristin Peltier Salary during training. Moved \$295.39 from Fed Fish and Wildlife 8302-2923-000 to Misc 8302-2911-000, error in allocation. Moved \$3, 750 from E911 1000-4122-101 to Co Road Equipment 2110-4101-327, error in allocation. Moved \$8,783 from Tax 1000-4107-211 to Deputy Auditor 1000-4102-212 as Kristy O'Connor added Fridays to work as Deputy Auditor for part of 2024.

Dave Gehrtz made a motion to approve all journal entries as presented. James Allmaras seconded the motion. All were in favor, motion carried.

With no further business, Chairperson Glenda Collier made a motion to adjourn the meeting at 9:36 AM.

The next regular meeting will be February 4, 2025 at 8:30 A.M.


Glenda Collier, Chairperson

ATTEST:


Becki Schumacher, Auditor