

**MINUTES OF EDDY COUNTY COMMISSIONERS**  
**EDDY COUNTY COURTHOUSE**  
**October 1, 2024, 8:00 A.M.**

The meeting was called to order at 8:00 a.m. by James Allmaras, Chairperson. Also present were Commissioners Glenda Collier, Dave Gehrtz, and State’s Attorney Ashley Lies.

Glenda Collier made a motion to approve the agenda as presented. Dave Gehrtz seconded the motion. All in favor. Motion carried.

Dave Gehrtz made a motion to approve the September 3, 2024 Regular Meeting Minutes, as presented. Glenda Collier seconded the motion, all were in favor. Motion carried.

After review of the financials and expenditure and revenue budgets for the month of September 2024, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by Glenda Collier. All were in favor, motion carried.

Glenda Collier made a motion to approve the following bills, it was seconded by Dave Gehrtz. Roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried.

Cendak Cooperative	2,964.48
Aflac Inc	378.86
C And J Oil Co	524.93
Central Business Systems Inc	252.52
Cendak Cooperative	5,685.17
Cenex Fleetcard	532.26
Cole Papers Inc	172.23
City Of Sheyenne	110.10
Election Source	22.65
Fields Outdoor Adventures	342.15
Haley Auto Repair LLC	527.00
Information Technology Dept	1,115.30
Interstate Engineering Inc	39,950.08
Interstate Power Systems, Inc	697.67
Lake Region Law Enforcement	945.00
Linde Gas Equipment Inc.	365.62
Meehan Machine	122.30
NCZ Express Inc	2,400.00
Nd Public Employees Retirement	25,670.36
Nd Telephone Co	823.52
Napa Auto Parts	170.01
New Rockford Utility Services	232.06
Northern Plains Electric Coop	280.00

Kristy O Connor	21.00
Office Of Attorney Gen - 1250	385.00
Linderman Construction, Inc.	2,000.00
Pharmchem Inc	575.67
Pitney Bowes Bank Inc Purchase	500.00
Post Board	45.00
Quill Corporation	149.98
Rockin Fitness	500.00
Nd Secretary of State	36.00
Stutsman Co Correction Ctr	300.00
Taverna Electric	395.76
Transcript Publishing	743.40
Uniform Center	206.94
Viking Electric	376.80
Warren Implement Inc	74.88
Phyllis I. Topp	1,000.00
Payroll	74,473.50
Leaf	482.58
Electronic Federal Tax Pay Sys	23,721.26
Aflac	145.21
ND Public Employees Retirement	1,989.00
ND Public Employees Retirement	15,275.66
Colonial Life	461.25
Ameritas Life Insurance Corp	244.51
Pitney Bowes Bank Inc Purchase	500.00
David Allmaras	64.12
At T Mobility	582.37
Elan Financial Services	538.11
Cash And Carry Lumber	22,056.54
Central Business Systems Inc	33.00
Cenex Fleetcard	33.40
City Of Sheyenne	1,128.99
City Of New Rockford	11,619.92
New Rockford City Park Dist.	1,057.83
Dakota Dust-Tex Inc	1,079.00
Dauenhauer Diesel Repair	165.00
Dell Marketing LP	582.02
Do It Best	348.34
Eddy County Council on Aging	199.85
Election Systems and Software	1,648.13
Fourth Corp	140.00

Garrison Div. Cons District	332.51
Audrey Gjestvang	1,023.04
Robert Hanson	57.42
Insure Forward	32,721.00
Liberty Mutual Insurance	267.50
Shauna Laber	46.70
Ashley Lies	107.10
Messner Gravel LLC	23,635.00
Millers Fresh Foods	5.97
Montana Dakota Utilities Co	203.54
New Rockford Utility Services	93.27
NoDak Electric Cooperative	61.77
Otter Tail Power Co	1,079.61
Pfau Bros Auto Body	240.00
Pitney Bowes Bank Inc Purchase	500.00
Stuart Richter	40.00
Rockford Plumbing and Heating	325.00
Levi Rue	59.43
New Rockford Sheyenne School	8,453.28
Midkota School	29.33
Soil Conservation	512.77
State Treasurer	120.24
Taverna Electric	10,638.00
Lisa Thompson	294.13
Transcript Publishing	986.10
Truenorth Steel	21,959.36
Paradise Township	283.55
Cherry Lake Township	237.38
Columbia Township	331.34
Pleasant Prairie Township	615.29
Superior Township	890.19
Rosefield Township	390.68
Colvin Township	365.96
Lake Washington Township	375.85
Tiffany Township	317.65
Sheldon Township	305.81
New Rockford Township	638.86
Munster Township	420.35
Freeborn Township	380.79
Eddy Township	227.49
Hillsdale Township	227.49
Bush Township	378.27

Gates Township	395.63
Grandfield Township	346.17
Donna Young	156.95

Lisa Thompson discussed Cyber Security and advised the Commission that 2 programs are currently installed and being utilized. Thompson presented a Cyber Security Annex Plan. The purpose of the annex is to ensure a coordinated effort for preparedness and response to threats and consequences caused by potential criminal activity, hacking, virus exploits and/or disruption to Eddy County's computer and software systems. Thompson reviewed the Eddy County Floodplain Model "D" Ordinance that was presented. Floodplain Model "D" meets the minimum requirements from both the State of North Dakota and Eddy County. Eddy County Zoning Commission made a recommendation to the Commission to accept the Floodplain Model "D" ordinance as presented.

Glenda Collier made a motion to move forward with the Cyber Maturity Assessment. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

Glenda Collier made a motion to approve the Flood Plain Model "D" Ordinance for public hearing. Dave Gehrtz seconded the motion. All were in favor. Motion carried. A public hearing will be set at a later date.

The Commissioners joined the Lake Region District Health Unit joint meeting conference call to approve the final 2024 budget.

Todd Weber, Road Superintendent gave an update on the County Road department. The Munster Bridge project is near completion. Mowing ditches was discussed. Weber will discuss replacing the Skid Steer toward the end of the year.

At 9:00 A.M., Eddy County's 2025 budget hearing was held. There were no comments made from the public. Dave Gehrtz made a motion to approve the final County 2025 budget, and it was seconded by Glenda Collier. All were in favor. Motion carried.

Roger Langley was present to request an update on the drainage on Eddy County #4. State's Attorney Lies read the report given to Eddy County from Mike May of Interstate Engineering on his assessment of Eddy County #4. Langley expressed concerns, and would like the drainage further discussed. State's Attorney Lies will meet with Interstate Engineering on their assessment and report back to Commission.

**Old Business:**

The Public Health Building cleaning was discussed. Randy Linderman proposed weekly cleaning to that building for an increase in his contract of \$100 per month. Commission agreed to the terms, no motion was made.

**New Business:**

Glenda Collier made a motion to move our Regular November meeting to Monday, November 4<sup>th</sup> at 8:30 A.M., and to move the time of the future regular meetings to 8:30 A.M. Dave Gehrtz seconded the meeting. All were in favor. Motion carried.

A review of County employee travel expenditures to date and budgets were reviewed. Eddy County owns a 2017 Charger that will not be utilized in the Sheriff's department in January of 2025. It was discussed that this vehicle could be used as a county vehicle, to be used in place of employees using their personal vehicle and getting reimbursed mileage. Glenda Collier made a motion to approve the use of the 2017 Charger as a county vehicle for travel beginning in January of 2025. Dave Gehrtz seconded the motion. All were in favor, motion carried.

There were seven properties on the delinquent tax list as of the meeting date and time. Loren & Cheryl Anderson -CFD, Clinton & Mitchel Haman own SW4 2-150-66, total tax due: 4284.47. Clinton Haman owns AL 1A (NW4NE4) 9-150-66, total tax due: 1020.36. Jeffrey Norton owns Lots 10 11 12 Blk 16 OT, total tax due: 3722.66. Joanne McNeil & David Lee own, L 4 E2 L5 Blk 1 West End Addn, total tax due: 6879.03 and W2 L5 Blk 1 West End Addn, total tax due 853.21. Bill Wobbema owns W2 L3 All L 4 5 Blk 14 Fairview, total tax due is 5800.09. Barry Johansen owns Lots 23 24 Blk 7 Railway Addn, total tax due: 1756.27. All tax payers have until 4PM October 1, 2024 – day of this meeting – to make payments. The delinquent tax sale will be held at 10:00 A.M. on Tuesday, November 19, 2024.

Glenda Collier made a motion to set the sale price as the total tax due for each parcel. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

Glenda Collier read her Oath of Office statement for the office of Central Prairie Human Services Zone Board Member, and was sworn in. Arlene Holtz also representing Eddy County, affirmed her duties of the same office on September 25, 2024.

The Commissioners discussed the Main and Public Safety Retirement Plans options for the Sheriff's Department. The Commissioners reviewed a Main and Public Safety Comparison worksheet. It was noted that 39 Counties have adopted the PSRP with 1 joining 1/1/25 and 9 other counties have inquired, with only one county to decline enrollment.

A motion was made by Dave Gehrtz for EDDY COUNTY to affirm to North Dakota Public Employees Retirement System that EDDY COUNTY is formed pursuant to N.D.C.C. § 11-01 and is neither a non-profit corporation nor a for-profit corporation, to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of EDDY COUNTY. The motion was seconded by Glenda Collier. The Board approved joining the NDPERS Public Safety Defined Benefit Retirement Plan effective November 1, 2024.

Glenda Collier made a motion to appoint Tiffany Munson and Michelle Gilley as the County's delegates to the ND State Fair Association. Dave Gehrtz seconded the motion. All were in favor, motion carried.

Chief Deputy Jesse Anderson presented plans to update the body cameras and in car video systems for the police department. Anderson reported that the cameras in use currently as low quality and customer service is also lacking. The current cameras only have a one-year warranty. The current cameras also have a history of not working correctly. Anderson presented a quote from Axon for new equipment in the amount of \$77,788.40. Axon offers a 5-year warranty. Anderson intends to approach local gaming to help cover the cost, a 5-year plan would cost around \$15,557 each year.

The Zoning Commission made a recommendation for an amendment to the Zoning Ordinances for variance hardships. SA Lies described the hardship waiver exception for variances.

Glenda Collier made a motion to proceed with the Public Hearings for variances for Eddy County Zoning Commission, a time and date to be set. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

Dave Gehrtz made a motion to approve the transfer of County Deed of Back Tax Lots 23 24 25 Blk 3 Greeleys Addn. to the City of New Rockford. Glenda Collier seconded the motion. All were in favor. Motion carried.

Glenda Collier made a motion to approve a transfer from Weed Board for 6.78, Airport for 4.53 and Water Resource for 4.53 to County General for 15.84. An error in tax program calculated prematurely. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

With no further business, James Allmaras adjourned the meeting at 10:14 AM.

The next regular meeting will be November 4, 2024 at 8:30 A.M.

ATTEST:

  
James F. Allmaras, Chairperson

  
Becki Schumacher, Auditor