

MINUTES OF EDDY COUNTY COMMISSIONERS
EDDY COUNTY COURTHOUSE
August 6, 2024, 8:00 A.M.

The meeting was called to order at 8:00 a.m. by James Allmaras, Chairperson. Also present were Commissioners Glenda Collier and Dave Gehrtz, and State's Attorney Ashley Lies.

Glenda Collier made a motion to approve the agenda with the addition under New Business, update on Social Services Zone. Dave Gehrtz seconded the motion. All in favor. Motion carried.

Dave Gehrtz made a motion to approve the July 2, 2024 Meeting Minutes as presented, with an amendment to the dollar figure approved for the Ranger, amount amended to \$14,359. Glenda Collier seconded the motion, all were in favor. Motion carried.

After review of the financials and expenditure and revenue budgets for the month of July 2024, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by Glenda Collier. All were in favor, motion carried.

Glenda Collier made a motion to approve the following bills, it was seconded by Dave Gehrtz. Roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried.

Finley Motors	14,359.00
Aflac Inc	298.82
David Allmaras	128.24
James Allmaras	97.42
At T Mobility	582.37
Carrington Motor	300.00
Cendak Cooperative	5,662.90
City of Sheyenne	110.10
Dauenhauer Diesel Repair	20.30
Tia Davis	203.15
Everspring Inn Suites	192.60
Robert Hanson	97.42
Information Technology Dept	963.95
Insure Forward	390.00
Kim Johnson	125.00
Shauna Laber	44.96
Lake Region District Health Un	18,870.00
Lake Region Law Enforcement	3,870.00
Paul Lies	118.40
Linde Gas Equipment Inc.	92.65
Melinda Martin	621.50
Meehan Machine	309.21
NCZ Express Inc	900.00

ND Public Employees Retirement	22,749.00
ND State Radio Communications	120.00
ND Telephone Co	1,217.78
Napa Auto Parts	261.48
NoDak Electric Cooperative	110.98
Northern Plains Electric Coop	267.00
Office of Attorney Gen - 1250	450.00
Otter Tail Power Co	949.63
Linderman Construction, Inc.	5,247.00
Pfau Bros Auto Body	85.00
Pitney Bowes Global Financial	500.00
Stuart Richter	40.00
Rockin Fitness	500.00
Levi Rue	118.86
Stutsman Co Correction Ctr	1,318.02
The Medicine Shoppe	10.26
Traffic Safety Services	10,200.00
Uniform Center	8.00
Warren Implement Inc	240.83
Alan S Furnace Service Inc	7,154.56
Payroll	77,851.84
North Dakota Tax Commissioner	638.56
Electronic Federal Tax Pay Sys	24,268.62
ND Public Employees Retirement	1,689.00
ND Public Employees Retirement	14,740.95
Colonial Life	461.25
Ameritas Life Insurance Corp	244.51
Aflac	145.21
Alan S Furnace Service Inc	2,256.57
New Rockford Com Ambulance	80,928.52
McHenry Ambulance	8,992.06
Bank Forward	27.60
Butler Machinery Company	1,140.14
Elan Financial Services	1,511.39
Cash and Carry Lumber	157.65
Central Business Systems Inc	535.66
Central City H2o	101.00
Central Plains Water District	75.86
Cendak Cooperative	5,709.90
Cenex Fleetcard	225.21
Cole Papers Inc	172.23
City of New Rockford	6,028.31
New Rockford City Park Dist.	247.97
Dauenhauer Diesel Repair	62.46

Do It Best	61.67
Eddy County Council on Aging	176.24
Eddy County Treasurer	2,429.00
Garrison Div Cons District	259.95
Jerome Gibson	200.00
Hager Excavating	1,005.00
Tiffany Harr	430.94
Messner Gravel LL	6,600.00
Montana Dakota Utilities Co	196.78
NDAAO	50.00
NDACO Resources Group	525.00
Office of Attorney Gen - 1250	465.00
Otter Tail Power Co	39.64
Quill Corporation	164.97
Rockford Plumbing and Heating	6,800.00
Rough Rider Industries	3,850.20
Dakota Prairie Pub School	241.02
New Rockford Sheyenne School	2,242.16
Midkota School	562.23
Warwick School	2,588.35
Becki Schumacher	305.08
Soil Conservation	403.72
State Treasurer	68.50
Necie Swart	200.00
Lisa Thompson	387.70
Transcript Publishing	850.08
Paradise Township	1,026.89
Cherry Lake Township	692.40
Columbia Township	1,272.69
Pleasant Prairie Township	1,288.43
Superior Township	1,884.40
Rosefield Township	1,667.43
Colvin Township	1,335.28
Lake Washington Township	1,042.70
Tiffany Township	1,030.72
Sheldon Township	861.50
New Rockford Township	1,964.62
Munster Township	1,625.41
Freeborn Township	1,164.40
Eddy Township	1,145.67
Hillsdale Township	1,644.31
Bush Township	1,410.71
Gates Township	1,486.02
Grandfield Township	1,080.49
Donna Young	233.30

Roger Langley presented a topographical map of road/area of land that has been flooding (Robinson Cooley). It was discussed that since the road has not been reengineered, an engineering study is not required. The Commission will consult with Mike May from Interstate Engineering to find out what options are available for this area, if any.

Donna Young went over the Weed Board budget and explained the need of equipment for spraying. Young also noted that spraying will take place this fall, after the ditches are mowed. It was discussed that Young should get a light on top of Ranger, mirrors and anything else to make it street legal. Young was also directed to get prices for the equipment needed for spraying that will fit the Ranger, as her current equipment does not.

Denton Heisley went over the Lake Region District Health Unit budget. Heisley reported a 2.5% salary increase over prior year.

Travis Peterson, Monty Schaefer, Kenny Reis and Mike Tweed from the Water Resource Board presented their budget request. Peterson noted that in 2023 \$25,000 was requested and in 2024 \$30,000 was requested and approved, however no mills were levied in 2023 or 2024 and therefore WRB did not receive funds from levied tax dollars in those years. It was discussed that this was due to the Water Resource Board having funds available, and no reported projects. The budget request for 2025 was \$50,000. The Board reported that there are clean out projects that are being considered.

Starr Klemetsrud reviewed the Lake Region Law Enforcement Center budget request. Increases were attributed to 4% increase in COLA, 7.32% increase in insurance, flooring, construction and a recorder.

Lisa Thompson Emergency Manager presented a Resolution of the City of Sheyenne for Eddy County to manager Zoning and Floodplain. Thompson also presented two Memorandum of Understanding made between both the City of New Rockford and Eddy County and the City of Sheyenne and Eddy County – giving authority to Eddy County’s Emergency Manager (Lisa Thompson) to communicate with FEMA or the State in the event of an emergency. Thompson also reviewed determination letter from FIRM.

Dave Gehrtz made a motion to approve the Resolution and both MOA’s as presented. Glenda Collier seconded. All were in favor. Motion carried.

Old Business:

Robinson Cooley was addressed in discussion with Roger Langley, no motion was made.

New Business:

Sheriff Lies reviewed his budget and salary requests. It was decided that the Sheriff’s Office Deputy will work a 70/30 split between the Sheriff’s office and the State’s Attorney’s office beginning August 1, 2024. In discussion, Sheriff Lies suggested the Eddy County Pay Plan be reviewed, as it has not been reevaluated in several years. The Commission agreed that a committee of employees are to collaborate and review the current plan, as well as create a formal annual employee review process, that is not currently implemented.

Several other departments presented their budgets to the Eddy County Commissioners. The Airport Budget was presented and Attorney Lies informed Commission that a formal agreement will need to be

in place before approving budget request. SA Lies will compile agreement and a special meeting will be scheduled to review and adopt.

Glenda Collier made a motion to approve the Tower Lease Renewal agreement with High Plains Equipment. Dave Gehrtz seconded the motion. All were in favor, motion carried.

The holding tanks at the Eddy County Fairgrounds continue to fill with water when water is shut off. Commission will look into replacing septic tanks.

Kristy O'Connor, Eddy County Tax Assessor presented a proposal for Eddy County to take ownership of the Vanguard Appraisal Software License. The license is currently held by the City of New Rockford; however, the program is housed in Tax Assessor's office, and is the only user. The fee schedule was also reviewed.

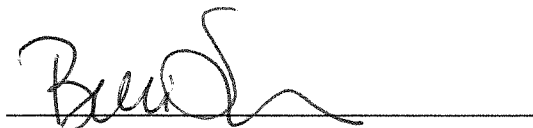
Glenda Collier made a motion to move the Vanguard Appraisals Software License upon renewal to Eddy County from the City of New Rockford and to update the fee schedule as presented. Dave Gehrtz seconded the motion. All were in favor. Motion carried.

Glenda Collier gave an update on the Central Prairie Human Service Zone cost reimbursement distribution. Collier reported the Eddy County will wait to hear from the Director of Central Prairie Human Service Zone, Madison Crisman and Wells County – as they are working on figuring out the amount they determine is due to Eddy County.

With no further business, Dave Gehrtz adjourned the meeting at 11:30 AM.

The next regular meeting will be September 3, 2024, at 8:00 A.M.

ATTEST:



Becki Schumacher, Interim Auditor


James F. Allmaras, Chairperson