

**MINUTES OF EDDY COUNTY COMMISSIONERS
EDDY COUNTY COURTHOUSE
MARCH 5, 2024, 8:30 A.M.**

The meeting was called to order at 8:30 a.m. by James Allmaras, Chairperson. Also present were Commissioners Glenda Collier and Dave Gehrtz; and State’s Attorney, Ashley Lies.

Dave Gehrtz made a motion to approve the agenda with the addition of an update on the airport under New Business. Glenda Collier seconded the motion. All in favor. Motion carried.

Glenda Collier made a motion to approve the February 6, 2024 Meeting Minutes and the February 9, 2024 Special Meeting Minutes with corrections. James Allmaras seconded, all were in favor. Motion carried.

After review of the financials and expenditure and revenue budgets for the month of February 2024, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by Glenda Collier. All were in favor, motion carried.

Dave Gehrtz made a motion to approve the following bills, it was seconded by Glenda Collier. Roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried.

Horn Plastics, Inc	1,109.50
Payroll	73,389.04
Kathy Anderson	32.98
Bear, Aurora	100.00
Natalie Becker	100.00
Briss Oil Co	169.97
Cash & Carry	50,000.00
Cendak Cooperative	370.17
Coban Technologies	1,225.00
City of Sheyenne	110.10
Dauenhauer Diesel Repair	469.99
Eddy County Treasurer	4,611.00
Information Technology Dept	941.90
Lake Region Law Enforcement	2,340.00
Paul Lies	500.00
Andrew S. Marquart	153.00
Micks 281 Service	605.74
ND Clerks Association	100.00
ND Public Employees Retirement	22,477.18
ND Telephone Co	866.26
Napa Auto Parts	1,368.98
New Rockford Utility Services	236.55
NoDak Electric Cooperative	62.18
Northern Plains Electric Coop	303.00
Kristy O Connor	284.50
Otter Tail Power Co	1,427.85

Linderman Construction, Inc.	2,000.00
Perleberg Convenience Store	225.62
Rick S Wholesale Tire Inc	807.12
Rockin Fitness	500.00
Stutsman Co Correction Ctr	3,100.00
Stutsman County Law Enforcement	478.00
Lisa Thompson	73.70
Transcript Publishing	578.70
Weisenburger, Lucas	100.00
Wiedrich, Alice	100.00
Workforce Safety & Insurance	250.00
Michael Brown	738.80
At T Mobility	583.54
Central Plains Water District	56.00
Cenex Fleetcard	610.09
Hp Inc.	830.76
Electronic Federal Tax Pay Sys	24,489.72
Aflac	145.21
Nd Public Employees Retirement	1,989.00
Colonial Life	461.25
Ameritas Life Insurance Corp	229.48
Nd Public Employees Retirement	15,020.45
Kathy Anderson	26.48
Bank Forward	27.30
Brady, Martz And Associates Pc	14,300.00
Kara Brinster	1,000.00
Butler Machinery Company	26,530.35
Elan Financial Services	1,630.47
Cash & Carry Lumber	24.90
Central Business Systems Inc	33.00
Code 4 Services	13,699.20
City of Sheyenne	36,968.16
City of New Rockford	334,116.71
Dauenhauer Diesel Repair	359.86
Eddy County Council on Aging	27,536.31
Eddy County Treasurer	7,324.00
Fields Outdoor Adventures	371.42
Tolna Fire Protect District	2,282.64
Warwick Fire Protect Dist	1,674.99
New Rockford Fire Prot Dist	14,686.49
Garrison Div Cons District	7,163.40
Historical Society	1,714.33
Insure Forward	36.00
Ashley Lies	50.00
Montana Dakota Utilities Co	1,487.61
NDACO Resources Group	15,751.32
NDACTVSO	170.00

New Rockford Utility Services	235.69
Northwest Iron Fireman, Inc.	1,192.60
Office of Attorney Gen - 1250	560.00
Otter Tail Power Co	49.22
Pitney Bowes Bank Inc Purchase	500.00
Quill Corporation	672.05
RDO Equipment Co	19,743.75
Dakota Prairie Pub School	18,021.40
New Rockford Sheyenne School	559,442.22
Midkota School	53,651.09
Warwick School	29,518.05
Soil Conservation	21,496.42
State Treasurer	6,857.36
Lisa Thompson	60.30
Paradise Township	2,786.08
Cherry Lake Township	2,517.25
Columbia Township	4,356.92
Pleasant Prairie Township	11,154.04
Superior Township	11,814.88
Rosefield Township	6,359.04
Colvin Township	6,751.01
Lake Washington Township	3,427.58
Tiffany Township	3,705.60
Sheldon Township	1,622.31
New Rockford Township	7,580.53
Munster Township	13,897.47
Freeborn Township	3,547.18
Eddy Township	1,764.44
Hillsdale Township	3,557.17
Bush Township	4,765.35
Gates Township	4,946.19
Grandfield Township	3,489.96
Patty Williams	725.00

Old Business:

Road Superintendent Todd Weber discussed possible funding options for 911 signage. Weber is looking to purchase a bucket truck, planning to allocate 75% of the cost to equipment and 25% of the cost to E911. Weber is looking into quotes from Newman Signs and Roughrider Industries for 911 signs. Weber is looking to hire intern through the AmeriCorps foundation from May through August 15. The old county shop was discussed, and be placed on the April Agenda for further discussion.

Matt Pfeiffer was present on behalf of the New Rockford Fire District to discuss the Burn Restrictions. Lisa Thompson Emergency Manager reviewed the worksheet with the Commissioners and Pfeiffer. After review and discussion Dave Gehrtz made a motion to accept the Fire Department and Emergency Manager's recommendations and to Approve the Fire Emergency & Burn Restrictions Declaration for Eddy County. Glenda Collier seconded the motion. All were in favor. Motion carried.

EM Lisa Thompson reported that she is still working on getting townships to sign resolutions for Flood Plain Management, 4 townships have left to sign. Commissioners agreed to help Thompson if needed to attend township meetings. Thompson discussed the role as FEMA Floodplain Manager and how she has been serving in that capacity since September of 2023. This role is in addition to her role as EM. Thompson has attended several trainings and educational forums in regards to this role, as well as spent several hours working on Flood Plain Management's requirements each month. Dave Gehrtz made a motion to pay Thompson for the work she has done in this role, retro to September of 2023 at \$250.00 each month, and continuing at \$250.00 per month until the responsibilities are given to another party. Jamie Allmaras seconded the motion, all were in favor. Motion carried.

Glenda Collier made a motion to accept the Preliminary Resolution to change the currently elected offices of Eddy County Auditor and Treasurer to appointed offices. Dave Gehrtz seconded the motion. In a roll call vote: Glenda Collier, James Allmaras, and Dave Gehrtz voted aye. The motion carried. Public Hearings will be held regarding the adoption of a final resolution in the matter on March 26, 2024 and April 2, 2024 both at 9:00AM in the Commissioner's Meeting Room in the basement of the Eddy County Courthouse. Interested parties are invited to attend or submit written comments to the Eddy County Commission. Attn.: Becki Schumacher, 524 Central Ave, New Rockford, ND 58356, prior to that time.

The possible relocation of the Veteran Service Officer Office was discussed. A few options were discussed. No motion was made, will discuss again at following regular meeting, unless a Special Meeting is called and item is added to agenda.

New Business:

State's Attorney Ashley Lies reviewed the Home Inspector Licensing/Contracting requirements. Ashley will contact Foster County to see if there is a possibly to contract with them for this issue. Further discussion tabled until April 2, 2024 Regular Meeting.

Glenda Collier made a motion to approve the Courthouse Summer Hours beginning on May 1st through October 31, of this year. The Courthouse will be open regular hours Monday – Thursday and Friday will be open at 8:00 a.m. and close at 1:00 p.m.. Dave Gehrtz seconded the motion. All were in favor, motion carried.

Glenda Collier made a motion to elect to enter into a funding agreement for the 2025-2027 biennium to receive reimbursement for providing clerk services. Dave Gehrtz seconded the motion. All were in favor, motion carried.

Dave Gehrtz made a motion to approve the bids from Randy Linderman to repair the Back-Entrance Windows – 6 total for Material and Labor, \$13,027.21, Furnace Room Steps and Landing, \$2,024.86 and the Generator Room Door in garage, \$1,660.49. Glenda Collier seconded the motion. All were in favor, motion carried.

Clerk of Court, Tiffany Harr reported that the Courthouse Security Handbook was updated on February 6, 2023.

Glenda Collier made a motion to approve the Joint Powers Agreement with the City of New Rockford for the upcoming elections. Dave Gehrtz seconded. All were in favor, motion carried.

The election workers pay rates were discussed and reviewed from previous election year. Dave Gehrtz made a motion to increase the pay by \$2.00 per hour. Inspectors to receive \$22.00 per hour and clerks and judges to receive \$20.00 per hour. Glenda Collier seconded the motion. All were in favor, motion carried.

Dave Gehrtz made a motion to accept the Joint Powers Agreement for the Establishment and Operation of the Lake Region Law Enforcement Center as presented. Glenda Collier seconded the motion. All were in favor, motion carried.

The 2024 Dues for Northern Plains Resource Conservation and Development Council were reviewed and discussed. Glenda Collier made a motion to pay the dues if the Eddy Soil Conservation Office did not pay the dues this year. Dave Gehrtz seconded. All were in favor, motion carried.

Interim Auditor Becki Schumacher will attend the Election Training in Bismarck on Wednesday and Thursday of this week.

Dave Gehrtz updated the Commissioners on a meeting that will be held on March 11, 2024 at City Hall with the Aeronautics Commission, Interstate Engineering, City of New Rockford and Jeremy Shrock. The meeting will be to discuss the plans and specs for the airport rehabilitation project. Gehrtz and Schumacher will attend on behalf of the County.

The next regular meeting will be April 2, 2024, at 8:00 A.M.

Glenda Collier motioned to adjourn the meeting at 10:29 A.M., meeting adjourned.

ATTEST:


James F. Allmaras, Chairperson


Becki Schumacher, Interim Auditor