

**MINUTES OF EDDY COUNTY COMMISSIONERS MEETING**  
**EDDY COUNTY COURTHOUSE**  
**DECEMBER 7, 2021, 8:30 A.M.**

The meeting was called to order by Neal Rud, Chairperson. Also present were Commissioner Glenda Collier, Commissioner Dave Gehrtz, Auditor Patty Williams, States Attorney Ashley Lies, and Nathan Price, New Rockford Transcript.

Glenda Collier made a motion to approve the agenda, and it was seconded by Dave Gehrtz. The motion carried.

Dave Gehrtz made a motion to approve the minutes of the November 2, 2021 meeting. Glenda Collier seconded the motion, and the motion carried.

After review of the financials and expenditure and revenue budgets for the month of November 2021, a motion was made by Dave Gehrtz to approve both the financials and budgets. The motion was seconded by Glenda Collier, and the motion carried.

Glenda Collier made a motion to approve the following bills, and it was seconded by Dave Gehrtz. Roll call vote: Collier, Gehrtz, and Rud voted aye.

Alcohol Monitoring Systems Inc	108.50
Tim Allmaras	1,883.50
AT&T Mobility	583.89
Butler Machinery Company	161.35
Central Business Systems Inc	80.00
CenDak Cooperative	670.74
Central ND Steam Threshers	500.00
Cole Papers Inc	234.04
City of Sheyenne	155.10
Dakota Dust-Tex Inc	137.75
Dakota Mailing and Shipping	90.30
Do It Best	359.25
Corey Erickson	145.17
Adam Fleming	61.28
Chandy Howard	567.93
Information Technology Dept	591.30
Innovative Office Solutions	212.97
James River Ag	470.00
Jon Klabo	694.90
Lake Region Law Enforcement	5,418.93
Roger Langley	298.70
Lexipol	522.00
Linde Gas Equipment Inc	58.97
Cory Longnecker	40.00
Melinda Martin	639.57

Meehan Machine	19.80
Micks 281 Service	951.91
Montana Dakota Utilities Co	997.97
Nyle Myhre	502.25
ND Association of Counties	1,190.00
ND Public Employees Retirement	21,461.74
ND Telephone Co	996.42
New Rockford Utility Services	227.18
Nodak Electric Cooperative	53.34
Northern Plains Electric Coop	250.00
Office of Attorney Gen - 1250	785.00
Otter Tail Power Co	706.21
Linderman Construction, Inc.	1,700.00
Petals and Stems	64.20
Quill Corporation	84.84
Rockin Fitness	500.00
Rosefield Township	2,623.00
Ruegranger Convenience Stores	45.12
Running Supply Inc	134.78
Mike Schaefer	40.00
Jerry Schuster	50.08
Bill Smith	55.68
Stones Mobile Radio, Inc	147.00
Sunshine Spray Service	16,660.06
Transcript Publishing	293.85
Aj Zieman	686.65
Payroll	52,777.09
Eddy County Recorder	40.00
Eddy County Treasurer	2,181.24
New Rockford Chamber of Comm.	1,775.00
Central Plains Water District	1,788.74
Cenex Fleetcard	288.90
Eddy County Treasurer	175.82
Electronic Federal Tax Pay Sys	17,500.49
Aflac	109.84
ND Public Employees Retirement	13,670.20
Colonial Life	418.16
Ameritas Life Insurance Corp	117.28
Ashley Lies Law, P.C.	3,324.50
Bank Forward	27.30
Central Business Systems Inc	107.50
Cole Papers Inc	190.35
City of Sheyenne	323.94
City of New Rockford	8,354.63
Dakota Dust-Tex Inc	137.75
Eddy County Treasurer	4,058.00
Garrison Div Cons District	244.89

Hoyt Lawn Care	300.00
Lake Region Law Enforcement	6,468.64
Leaf	127.60
Linderman Construction Inc	22.50
Linde Gas Equipment Inc.	62.49
Messner Gravel LCC	255.00
Micks 281 Service	832.35
ND Emergency Management Assoc	50.00
ND Public Employees Retirement	21,461.74
Newman Traffic Signs	52.42
New Rockford Utility Services	341.53
Office of Attorney Gen - 1250	645.00
Otter Tail Power Co	42.85
Pitney Bowes Global Financial	205.77
Postmaster	500.00
Purchase Power	146.56
Quill Corporation	46.98
RDO Equipment Co	371.25
Running Supply Inc	41.25
Bennett Sauve	475.20
New Rockford Sheyenne School	6,615.28
Julie Shrock	735.71
Soil Conservation	386.64
State Treasurer	68.12
Lisa Thompson	295.15
Tyler Technologies	3,673.16
Todd Weber	636.36

Dave Gehrtz made a motion to approve the Sheriff's report for the month of November 2021, and it was seconded by Glenda Collier. The motion carried.

Glenda Collier made a motion to approve the Transfer of Funds from County General to County Road in the amount of \$125,000. Dave Gehrtz seconded the motion, and the motion carried.

**OLD BUSINESS:**

Todd Weber, Road Superintendent, gave an update and went through his budget and expenses expected for the rest of the year.

Ashley Lies, States Attorney, gave an update. She gave her opinion on the proposal to become a Second Amendment Advocate County submitted by the Rod and Gun Club, explained the call from the Office of Attorney General that the liquor licenses for Hamar Bar should be issued by the Spirit Lake Nation since the bar is on the reservation, and explained the agreement for policing on the Spirit Lake Reservation.

Discussion was held on the wage for Julie Shrock, the new Veterans Services Officer. The wage will be \$800 per month with a review after 6 months.

Glenda Collier made a motion to give Kathy Steinbach, former Veterans Services Officer, \$100 in chamber bucks for a retirement gift. Neal Rud seconded the motion and the motion carried.

Lisa Thompson, Emergency Manager, went through the US Department of Homeland Security Certification and Express Statements form. Homeland Security will be doing a site visit on February 7, 2022.

#### **NEW BUSINESS:**

Starr Klemetsrud and Rob Johnson, Lake Region Law Enforcement Center, attended the meeting to discuss the new CAD system they are considering purchasing from Motorola. The cost, calculated by usage of each entity, for Eddy County would be \$11,746.58.

Richard O'Connor and Scott Severs, representing the Rod and Gun Club, attended the meeting to ask the County to consider becoming a Second Amendment Advocate County. They presented a resolution that could be used as a guideline. The Commission stated that there is some language in the resolution that they are not comfortable with and would put some thought into their request.

Glenda Collier made a motion to amend the Recorder/Clerk, Tax Director, Public Health, Courthouse Building and Grounds, Technology, Capital Projects, and States Attorney budgets for 2021. Dave Gehrtz seconded the motion and the motion carried.

Neal Rud made a motion to appoint Glenda Collier as Chairperson and Dave Gehrtz as Vice-Chairperson for 2022. Dave Gehrtz seconded the motion and the motion carried.

Glenda Collier made a motion to approve vote by mail, one polling place at the Brown Memorial, and three precincts consisting of the City of New Rockford, Rural Eddy County, and the Spirit Lake Reservation for the 2022 elections. Dave Gehrtz seconded the motion and the motion carried.

The Commission reviewed the request from Dr. Jill Louters, Superintendent of NRS School, to buy Lot 21, Block 19, Original Townsite, from the County. Ashley Lies will look into the lot lines and where it exactly lies and will look into the possibility of an easement for the school.

Glenda Collier made a motion to approve the 2020 audit performed by Brady, Martz & Associates, and it was seconded by Dave Gehrtz. The motion carried.

Patty Hilbert, Recorder/Clerk of Court, explained the furniture estimate prepared by Rough Rider Industries for the Judge's chambers, jury room, and counsel room. They also reviewed the estimate from NDTC for a camera, monitor, and panic buttons for the upstairs of the courthouse. These will both be submitted to the Court Facilities Improvement Advisory Committee for their consideration of a Court Facility Improvements grant.

Dave Gehrtz made a motion to approve the beer and liquor licenses for the New Rockford Golf Club for 2022. Glenda Collier seconded the motion and the motion carried.

Glenda Collier made a motion to charge Great Plains Housing \$100 a month for rent of the office space at the Social Services building. Dave Gehrtz seconded the motion and the motion carried.

Verle Marsaa, Central ND Steam Threshers, attended the meeting to discuss shared expenses for the water charges at the fairgrounds. Central ND Steam Threshers will pay the County \$400 each for years 2020 and 2021 for a total of \$800.

Chandy Howard, County Agent, discussed the letter she received from Garrison Diversion regarding the Lease Agreement for the building. Rent will remain at \$600 for the year, but they are requesting that the County pay for the heat and garbage service. Dave Gehrtz made a motion to approve the Lease Agreement with Garrison Diversion, and it was seconded by Glenda Collier. The motion carried.

Tiffany Harr, the current Emergency Management Public Information Officer, asked the Commission about becoming a member of the ND Public Information Officer Association. The Commission agreed it would be beneficial. Tiffany was asked if she would be willing to accept the position of the County Public Information Officer, which would include written material and updates for a county web page, social media platforms, and developing the County's public communications policies. Tiffany agreed to accept the position. Glenda Collier made a motion to appoint Tiffany Harr as the County's Public Information Officer with pay of \$100 per month. Dave Gehrtz seconded the motion and the motion carried.

Neal Rud, Chairperson, adjourned the meeting at 10:40 A.M.

The next regular meeting will be January 4, 2022 at 8:30 A.M.

ATTEST:

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Neal Rud, Chairperson

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Patty Williams, Auditor