

**MINUTES OF EDDY COUNTY COMMISSIONERS MEETING
EDDY COUNTY COURTHOUSE
NOVEMBER 2, 2021, 8:30 A.M.**

The meeting was called to order by Neal Rud, Chairperson. Also present were Commissioner Glenda Collier, Commissioner Dave Gehrtz, Auditor Patty Williams, States Attorney Ashley Lies, and Nathan Price, New Rockford Transcript.

Dave Gehrtz made a motion to approve the agenda with the addition of Verle Marsaa, Central ND Steam Threshers, and it was seconded by Glenda Collier. The motion carried.

Dave Gehrtz made a motion to approve the minutes of the October 7, 2021 and October 14, 2021 meetings. Glenda Collier seconded the motion, and the motion carried.

After review of the financials and expenditure and revenue budgets for the month of October 2021, a motion was made by Glenda Collier to approve both the financials and budgets. The motion was seconded by Dave Gehrtz, and the motion carried.

Glenda Collier made a motion to approve the following bills, and it was seconded by Dave Gehrtz. Roll call vote: Collier, Gehrtz, and Rud voted aye.

Alcohol Monitoring Systems Inc	105.00
David Allmaras	60.16
James Allmaras	47.28
CenDak Cooperative	5,549.73
City of Sheyenne	110.10
Gilbertsons	50.90
Patty Hilbert	145.11
Information Technology Dept	591.30
Law Enforcement Seminars LLC	385.00
Montana Dakota Utilities Co	213.29
NCZ Express Inc	5,232.80
NDACo Resources Group	5,350.00
ND Public Employees Retirement	21,461.74
NDSU Extension Service	7,707.05
ND Telephone Co	1,142.95
Nodak Electric Cooperative	52.41
Northern Plains Electric Coop	254.00
Otter Tail Power Co	604.65
Linderman Construction, Inc.	1,700.00
Post Board	45.00
Ramkota Hotel Conf Ctr	518.40
Stuart Richter	40.00
Rockin Fitness	500.00
Neal Rud	252.28
Levi Rue	54.56

Uniform Center	106.73
West Central Regional Juvenile	4,200.00
Patty Williams	22.50
Payroll	53,639.29
AT&T Mobility	583.89
Central Plains Water District	56.00
CenDak Cooperative	2,813.36
Electronic Federal Tax Pay Sys	17,650.45
Aflac	109.84
ND Public Employees Retirement	13,521.37
Colonial Life	418.16
Ameritas Life Insurance Corp	293.10
Bank Forward	27.40
Cardmember Service	350.18
Central Business Systems Inc	107.50
Central City H2O	65.50
Cenex Fleetcard	386.39
City of Sheyenne	188.18
City of New Rockford	4,044.33
New Rockford City Park Dist	1,411.30
Eddy County Treasurer	5,676.00
Garrison Div Cons District	292.14
Tom Gilbertson and Sons	2,496.00
Gowan Construction, Inc	26,250.00
Haley Auto Repair LLC	245.00
Leaf	116.00
National Sheriffs Association	68.00
NDACo Resources Group	910.00
NDSDA	100.00
Napa Auto Parts	248.92
Otter Tail Power Co	34.66
Pfau Bros Auto Body	144.50
Pitney Bowes Global Financial	24.22
RDO Equipment Co	557,325.00
Rockford Plumbing and Heating	178.45
Dakota Prairie Pub School	1,641.00
New Rockford Sheyenne School	8,914.40
Soil Conservation	529.82
State Treasurer	180.04
Steins Inc	58.86
Township Payouts	21,694.64

Glenda Collier made a motion to approve the Sheriff's report for the month of October 2021, and it was seconded by Dave Gehrtz. The motion carried.

Dave Gehrtz made a motion to approve the Transfer of Funds from County General to County Agent in the amount of \$10,000. Glenda Collier seconded the motion, and the motion carried.

OLD BUSINESS:

Lisa Thompson, Emergency Manager, gave an update. It was agreed to end the Burn Ban Declaration. She reminded the Commission of the LEPC meeting on Monday, November 8, 2021 at the Fire Hall. Some security items discovered during the active shooter training and how to fix them were discussed. All agreed to having Homeland Security do a site assessment of the courthouse for security vulnerabilities. This assessment is free and the County is not obligated to fix anything found in the assessment. The status of the generator at the County shop was discussed. Lisa is working on a joint Multi-Hazard Mitigation Plan with Wells County. Glenda Collier made a motion to go with Nexus Planning and Consulting, LLC to write the plan, and it was seconded by Dave Gehrtz. The motion carried.

Todd Weber, Road Superintendent, gave an update. The bridge on County Road 12 was found to be stable and just needs maintenance work on the approach slab. Todd discussed the repairs he plans to make on County Road 1 near the Sheyenne River bridge. Dave Gehrtz presented preliminary shop plans and a materials estimate for a new County shop in Sheyenne for everyone to consider.

The new Veterans Services Officer is Julie Schrock, who will begin on December 1, 2021. Discussion was held regarding the move of the VSO office to the Social Services building and the expenses involved. All agreed to move the office to the Social Services building starting December 1, 2021.

NEW BUSINESS:

Sydney Ulrich, New Rockford Transcript, presented some clothing options and prices for employee service awards.

Verle Marsaa, Central ND Steam Threshers, attended the meeting to discuss shared expenses at the fairgrounds. There was a problem with the water meter and billing from Central Plains Water District, so no decision was made on the shared water expenses. Glenda Collier made a motion to pay Central ND Steam Threshers \$500 toward mowing. Dave Gehrtz seconded the motion and the motion carried.

Ben Aaseth and Mike May, Interstate Engineering, Inc., were at the meeting to discuss the highway paving improvements on Eddy County Road #8, Lake Washington Road. The estimate for total costs for the 0.81 miles of 4" hot bituminous pavement and chip seal is \$594,000 and could be out for bids on the April 8th bid letting. Ben presented the Agreement for Engineering Services with a shall not to exceed of \$20,000 for basic engineering services and estimated cost of \$51,000 for construction engineering services. Dave Gehrtz made a motion to approve and sign the agreement, and it was seconded by Glenda Collier. The motion carried.

Employee service awards were discussed. Glenda Collier made a motion to purchase the dark grey heather polo shirts from the New Rockford Transcript and \$75 in chamber bucks for employees. Dave Gehrtz seconded the motion and the motion carried.

Dave Gehrtz made a motion that all Eddy County offices will be closed November 25 and 26, 2021 for Thanksgiving, noon on December 23 and all day December 24, 2021 for Christmas, and December 31, 2021 for New Year's. Glenda Collier seconded the motion and the motion carried.

Glenda Collier informed the Commission that Dean Wallace will be replacing the chimney cap on the Social Services building. She also informed the Commission that Teresa Kluth resigned as the Director of the Central Prairie Human Service Zone effective November 26, 2021.

Estimates for construction, materials, and electrical to remodel the basement storage room in the total amount of \$19,193 were reviewed. Dave Gehrtz made a motion to approve the remodel project, and it was seconded by Glenda Collier. The motion carried.

Neal Rud, Chairperson, adjourned the meeting at 11:30 A.M.

The next regular meeting will be December 7, 2021 at 8:30 A.M.

ATTEST:

Neal Rud, Chairperson

Patty Williams, County Auditor